



**Central Carolina
Regional Educational Service Alliance**
Serving School Districts in the Heart of North Carolina

Meeting: Board of Directors
Date: Wednesday, December 13, 2017
Time: 9 a.m. – 1:15 p.m.
Location: Assembly Hall, 7208 Falls of Neuse

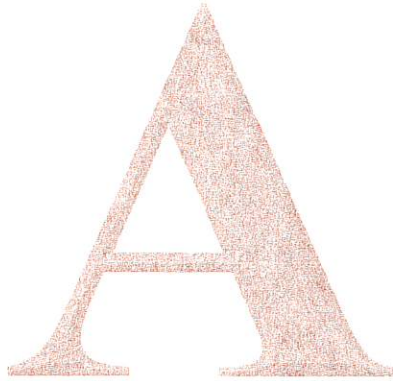
Agenda

Time	Agenda Item	Presenter	Notes/Links
8:30	Refreshments available and opportunity to socialize	All	
9:15	Call to Order, Welcome, Introductions, Recognitions, and Announcements	Todd Wirt	<ul style="list-style-type: none"> • Administrative Assistants convene in Conference Room with Jeff Nash for a workshop on customer service. • Welcome Jack Hoke and other guests • Congratulations to Jim Merrill on his retirement and to Pascal Mubenga (Durham) and Rhonda Schuhler (Franklin) on their recent appointments.
9:25	Approval of Minutes from October 27, 2017	Todd Wirt	
9:27	Approval of the November 2017 Financial Reports and authorization to move funds from BB&T to CapitalOne Savings Account	Todd Wirt	Our auditors recommended that we decrease the amount of our funds at BB&T due to FDIC limitation of \$250,000. In addition, we will receive interest on the Money Market account at CapitalOne.
9:30	Appointment of New Secretary/Treasurer to fill Jim Merrill's unexpired term	Todd Wirt	
9:35	Preparation for Legislative Breakfast on January 10, 2018	Neil Pedersen	<ul style="list-style-type: none"> • Invitation process and responses • Defining nature of meeting • Roles and responsibilities • Materials
10:10	LATP Update	Neil Pedersen	<ul style="list-style-type: none"> • Implications of PEPSC recommended

		Lisa Sonricker	<p>policy changes on LAMP future.</p> <ul style="list-style-type: none"> • Program update
10:25	Sharing of policies related to Issuing contracts to teachers in Spring 2018.	Todd Wirt	<ul style="list-style-type: none"> • We ask that superintendents be prepared to share policies and/or regulations that they are preparing for issuing teacher contracts next spring of varying length.
11:00	Discussion with Amy White, State Board member for North Central Region.	Amy White (invited)	<ul style="list-style-type: none"> • Amy White is our region's representative on the State Board. She has been invited to attend our Board meeting so that we can become acquainted. Waiting to hear from her.
11:30	Introductions of Administrative Assistants and Celebrations	Todd Wirt Neil Pedersen	
11:45	Adjourn and Depart to Lunch at Winston's Grille (6401 Falls of Neuse Road in Sutton's Square, on the right just past AutoZone and KFC)		<p>Thanks to our Sponsors: TE21 (Courtney Kelly, Cindy Holler, Carl Harris, Nancy Hester) and First Financial Group of America (Mindy Tart)</p>
12:00	Lunch at Winston's Grille		
1:15	Conclude Lunch		

Upcoming Meetings:

- AASA National Conference – February 15-17, 2018
- CCRESA Board Meeting – March 2, 2018
- CCRESA Board Meeting – April 13, 2018
- NCASA Conference in Concord – April 19-20, 2018
- CCRESA Board Meeting – May 11, 2018
- NCSSA and Summer Leadership Conference – June 24-26, 2018
- CCRESA Superintendent's Dinner in Asheville – June 24, 2018



Executive Director's Report



Central Carolina Regional Educational Service Alliance

Serving School Districts in the Heart of North Carolina

TO: Board of Directors

FROM: Neil Pedersen
Executive Director

SUBJ: December 2017 Executive Director's Report

DATE: December 13, 2017

We always look forward to our December Board meeting when you are asked to attend along with your Administrative Assistants and for all of us to attend a holiday luncheon after the meeting at Winston's Grill. We will allow a little extra time for mingling when you arrive as you enjoy some coffee, fruit, and pastry. At 9:15 the Administrative Assistants will move to the Conference Room for a workshop on customer service and an update on activities in the CCRESA. The Board meeting will run from 9:15 – 11:30 at which time we will all reconvene for you to introduce your Administrative Assistants and to receive a token of our appreciation from the CCRESA, after which we will drive over to Winston's Grill for a luncheon sponsored by TE21 and the First Financial Group.

We, certainly, have had our share of changes over the past six months among our superintendents. Here's a quick recounting so you can update your scorecards:

- Pascal Mubenga has transitioned from Franklin County Schools to Durham Public Schools
- Rhonda Schuhler was promoted from within in Franklin County Schools
- Valerie Bridges was promoted from within in Edgecombe County Schools
- Alisa McLean has transitioned from Durham Public Schools to Granville County Schools
- Jim Merrill will be retiring from Wake County Public School System effective February 1 with interim TBD

Speaking of turnover, the Board will need to select a voting member to fill the vacancy in the Secretary/Treasurer office that Jim Merrill has held. This person approves the minutes and financial reports that Dana and I prepare, approves payroll twice per month, and reviews bank statements. It's not particularly time consuming but we do need someone who can turnaround these materials fairly quickly.

Legislative Breakfast

Our Legislative Breakfast will be held on January 10th from 8:30-10:30 a.m. at The Bridge Club, 105 W Hargett Street, in Raleigh, which is located above the Death & Taxes restaurant. There is a Municipal Parking Deck located around the corner from the venue at 201 W Morgan St, and we will provide parking vouchers to you when you arrive. It's most important that you contact your representatives and senators and personally invite them to attend the breakfast as your

guest. At the Board meeting we will check in with you to see how this is coming. By now, legislative offices will have received written invitations as well.

At our Board meeting, you will be asked to make the following decisions regarding the Legislative Breakfast:

- What should be the tone of the meeting: i.e. how formally should it be conducted? How much time for table conversation vs. presentations? (Note: I would expect that some legislators might be arriving late and/or leaving early).
- What information should be shared with them? I'd recommend providing them with the NCASA handouts and supplementing these with specific stories from your districts that illustrate some problems with the legislation or budget.
- Who will speak?
- Should we invite Katherine Joyce and/or Brian Holloway or does this make it feel too political since they are both lobbyists?
- Other suggestions or issues requiring clarification?

LATP Update

In recent weeks, we've spent quite a bit of time trying to determine the impact of the policy changes that the PEPSC (chaired by Patrick Miller) is recommending to the State Board for approval. I attended the State Board meeting last week to hear Andrew Sioberg's staff presentation to the Board and subsequent discussion. It's clear that the State Board members who spoke have heard from you about the teacher shortages that you're experiencing and want to increase the number of non-traditional Educator Preparation Programs (EPPs) in the state. At our Board meeting I will review with you how our LATP program is impacted by these policies.

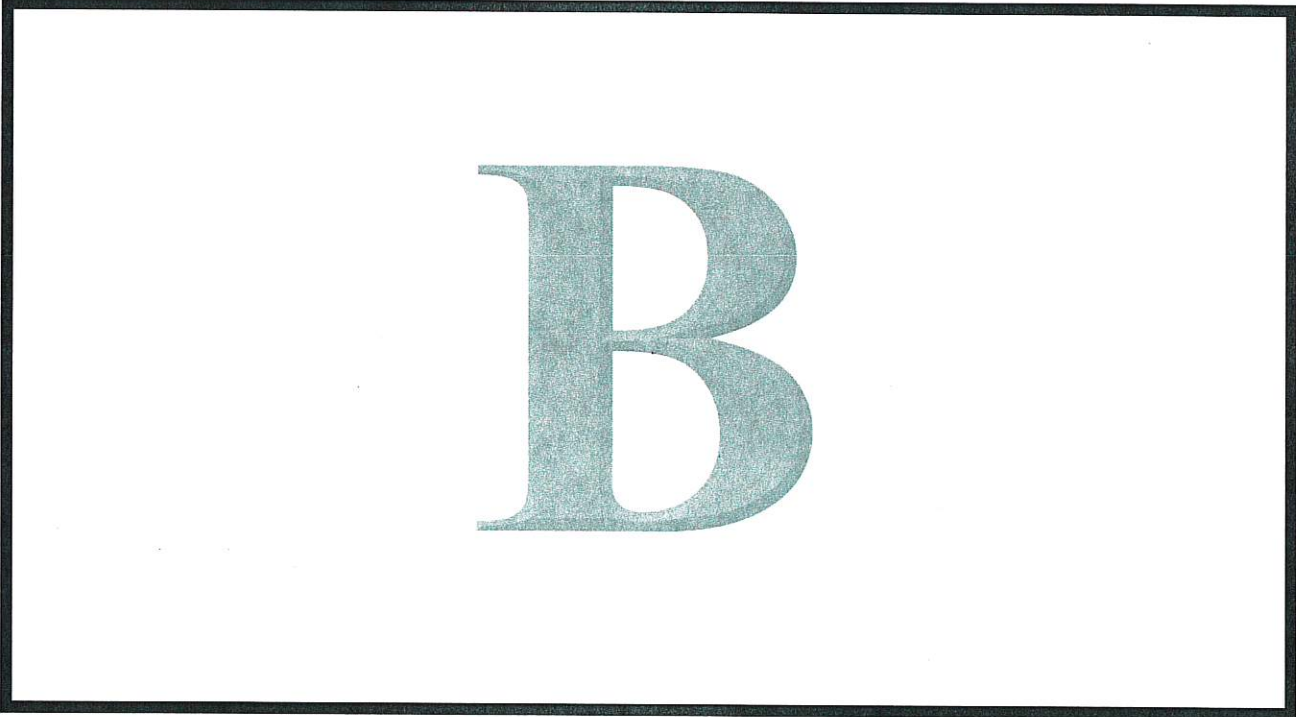
We also have received clarification from Tom Tomberlin that lateral-entry teachers will have three years to pass the Praxis II and the Pearson math and reading assessments if applicable to their licenses. Traditional candidates must attempt tests the first year and pass by the second year. There is some uncertainty about if and when our candidates will be required to pass the edTPA that, I believe, all schools of education in North Carolina are required to administer to their graduates.

Policies on Awarding Teacher Contracts Next Spring

As you know, next spring your principals and you will need to determine which teachers in your district will be awarded one, two, or four year contracts. We ask that you be prepared at our Board meeting to update your colleagues on what steps you and your respective Boards have taken to establish policies, regulations, or procedures to implement this process. If you have developed new policies or made modifications to existing policies, it would be helpful if you would bring copies to share.

State Board Representative Amy White

Amy White is the District 3 representative on the State Board. Personally, I don't know her and am not sure that she was in attendance at last week's Board meeting (at least I didn't see anyone by that name speak). More veteran Board members will recall that Kevin Howell used to be the District 3 representative on the State Board and frequently attended our meetings to update us on issues before the Board and to hear from you. I didn't invite Ms. White until last week and have not yet heard back from her. Hopefully, she will be able to attend. If not, we will have some extra time for you to raise other issues of interest to you.



B

October 27th Meeting Minutes

Central Carolina RESA Board of Directors Meeting
7208 Falls of Neuse Rd., Raleigh, NC
October 27, 2017
9:00 a.m. – 12:00 p.m.
Minutes

Board of Directors

Pamela Baldwin (CHCCS), Aaron Beaulieu (Durham), Rhonda Schuhler (Franklin designee), Alisa McLean (Granville), Patrick Miller (Greene), Dolores Gill (Johnston designee), Monica Smith-Woofter (Northampton), Rodney Peterson (Person), Ethan Lenker (Pitt), Dain Butler (Roanoke Rapids), Anthony Jackson (Vance), Linda Mason (Warren designee), and Eric Davis (Wilson designee).

Affiliate Member Representatives

Martinette Horner (UNC) and Diana Lys (UNC).

Special Guests

Katherine Joyce (NCASA)

Staff

Neil Pedersen, Dana Stutzman, Lisa Sonricker, and Patricia Hilliard.

Call to Order

Chair Elect Monica Smith-Woofter, stepping in for Todd Wirt, called the meeting to order at 9:00am. She welcomed all members and gave special recognition to Rhonda Schuhler who was named Superintendent for Franklin County, and will officially begin those duties at the end of November. Current Franklin County Superintendent Pascal Mubenga was named as the new Superintendent in Durham County and will begin his new role at the same time.

Approval of Minutes

Dr. Smith-Woofter asked members to review the minutes from the September 29th Board of Directors meeting, noting a correction needed to be made under the Innovative Schools section. Northampton Schools should be listed with Durham and Nash-Rocky Mount instead of Halifax. With the revision, Patrick Miller moved and Ethan Lenker seconded approval of the minutes. The minutes were approved by a unanimous vote.

Approval of Financial Statements

Neil Pedersen reviewed the financial materials for CCRESA Treasurer Jim Merrill, who was unable to attend today. Dr. Pedersen asked members to review the Financial Reports, taking special note of page 2 of the Financial Memo where the Budget v. Actuals is summarized by three main categories: RESA Operations, DLC Grant, and LAMP Program. All expenses are on target for the 2017-2018 fiscal year. While the CCRESA is not anticipating making a contribution to the LAMP program this year, the RESA is planning on financially supporting the LAMP Program in future years. Patrick Miller moved and Dain Butler

seconded the approval of the Financial Reports. The reports were approved by a unanimous vote.

Update on LATP and other CCRESA Programming

LATP

Lisa Sonricker and Patricia Hilliard presented updates on the LATP Program:

- Halifax joined with 4 teachers, upping the number to 88 teachers participating in the program
- 2 left teaching
- Large number of EC teachers so the RESA will focus on how to support them
- Curricular plan through December is shared in the Memo to the Board
- Coaching support, a large component of the program, is the responsibility of district staff. As 1st year beginning teachers, it is important for lateral-entry teachers to receive quality support hours.

Future Focused Schools

- Positive feedback from the 1st sessions
- These sessions are good for a cross-section of district staff
- If you did not send a team to the first session, you are still welcome to sign up a team to attend upcoming sessions. Districts can also add members to their teams. The next sessions are being held on December 14th (Instructional Leadership) and December 15th (Principals).

EdLeader21

- Connie Kamm's sessions complement this program.
- The CCRESA is a member, along with four of our other districts
- Program provides free resources for developing a "Profile of a Graduate". Examples of district-developed profiles are included in the Board's packet.
- The RESA will pull together representatives from each of the four districts prior to the winter break.

PD & Equity Council

- The first PD Advisory Council will meet on November 16th
- The first Equity Council will meet on December 6th
- Superintendents are asked to give the RESA names of whom we should invite to be part of the Councils.

Book Studies

- CCRESA will convene 6 book studies this year. Most dates have met max capacity.
- Participants seem to enjoy and value spending the day processing a professional book

Councils

- The RESA continues to provide cross-district collaboration with the six job alike councils.

Collaborative Meetings

- The RESA provides meeting space for member districts and DPI when requested and available.

Leadership for Change Agents

- CCRESA is using a book study format to promote the VitalSmarts program

- Lynn Williams, will continue to facilitate these sessions

Professional Educator and Standards Commission (PEPSC)

Patrick Miller was elected to chair this commission and updated the Board on what was discussed at their 1st meeting earlier in the month.

- Group called upon to make/approve alternative preparation programs. LAMP will fall under this category
- Bylaws will be set during their November meeting
- Tight timeline to present policy to SBE
- 5 subcommittees created
 1. School Administrators Preparation Programs
 2. Reports of Alleged Violations Regarding Educator Preparation Programs (EPPs)
 3. EPP Accountability Requirements and Risk Factors
 4. Teacher Assistants and Internships
 5. Content and Pedagogy
- SB 599 levels the playing field to ensure all programs meet the same standards/requirements as IHEs
- Look to HB 97 for information on edTPA
- SBE will designate a program as Initially Authorized or Authorized
 - LAMP will automatically fall into the Initially Authorized category until June 2020 or after 5 years

Class Size Legislation

- Data will be pulled at the end of October
- There is no legislative mandate for when the Affidavit needs to be signed
- Statute states all classes, including enhancement classes will be reported. This may add complications to reporting since many elementary enhancement classes are in “buckets” of time.
- Completing 1 waiver will cover all enhancement classes

Legislative Breakfast

The CCRESA will host a breakfast the morning of January 10th in the Committee Room of the Legislative Building. Superintendents are responsible for inviting their representatives. It is recommended for this gathering to be primarily social, giving a brief presentation or creating a handout with the top 5 important issues to share with the legislators.

Legislative Update

Katherine Joyce, Executive Director of NCASA, shared the top 5 issues on which the NCASA will focus its attention in 2018.

1. Principal Pay Plan – It’s important to maintain positive conversations to advocate for our Principals
 - Base pay is too low
 - Experience needs some recognition

- Hold harmless extension is needed
 - Bonus pay for those who exceed growth in 1st or 2nd year
 - APs may lose degree supplements
 - An additional tier for larger schools is needed
 - Alternative Schools have “exceed growth” as a possibility
2. Class Size
 - Problem with reporting system
 - Language Arts will be the only class that will count for computing K-3 class size averages
 - Need waivers for hardship cases and for enhancement classes
 - Need action in January on allotments for enhancement teachers
 3. HB 866
 - Authorize 1.9B School Bond to allow for school facilities help statewide. This should include renovations, not just new construction
 4. Central Office Budget Cuts
 - Anticipate a \$4 million cut next year. Funding levels will drop to levels from 1995-96
 5. A-F School Performance Grading
 - Set to change to 10pt scale instead of 15pt scale in 2019-20
 - Growth is 20% of performance grade; would like to see 50%
 - Schools that meet expected growth should not be included in low performing sanctions
 -

The meeting adjourned at 12:00pm.

Respectfully submitted,

Jim Merrill
Treasurer/Secretary



C

Financial Materials



Central Carolina
Regional Educational Service Alliance
Serving School Districts in the Heart of North Carolina

To: CCRESA Board of Directors
From: Jim Merrill
CCRESA Secretary/Treasurer
Date: 12/13/17
Re: November 2017 Financial Report

STATEMENT OF FINANCIAL POSITION

NOVEMBER

On November 30, 2017 the CCRESA's bank accounts totaled \$986,729.

Outstanding Liabilities amounted to \$11,545.04. The balances in each of our bank accounts at the end of September were as follows:

BB&T Checking	\$678,585.71
CapitalOne 360 Business Account	\$101,472.30
First Internet Bank CD	\$206,671.92

STATEMENT OF ACTIVITY

NOVEMBER

During the month of November the CCRESA spent \$67,657.27. The breakdown by class is as follows:

DLC	\$3,263.05
LATP	\$45,339.88
RESA	\$19,054.34

The following programming was held:

- Nov. 2nd - LCA Fall 2017 Cohort: *Influencer*
- Nov. 8th – Leadership Roundtable: *Coherence*
- Nov. 9th – Digital Learning Competencies
- Nov. 14th – Principal Council
- Nov. 16th – PD Advisory Meeting
- LATP Foundations 6 and 7 classes and coaches training
- LATP meetings with Critical Friends and program evaluators

In November we earned \$287.78 through our CapitalOne 360 Business Account and our 36 Month CD with First Internet Bank. The CCRESA has invoiced participating districts for their LATP district and

participant fee. By the end of November, \$108,000 in fees remain to be collected (Note: We have received an additional \$100,000 in December).

BUDGET VS. ACTUALS

Five months into the current fiscal year, the CCRESA has spent 26% of its overall budget, a total of \$253,222. Below is a breakdown of where we stand at this point in the year for each of the three accounts that we maintain.

Traditional RESA Operations

Overall, the RESA has spent 36% of its operating budget (exclusive of DLP and LAMP) through the first five months of the fiscal year (41.6%). The cost of the audit increased from the previous year and therefore the budget line item CPA Firm/Yearly Audit under 525 Professional Services is overspent by \$200. The Mileage Reimbursement line under 625 Professional Development is also overspent by \$100, due to more travel than initially anticipated. All other budget line items remain under budget.

Digital Learning Competencies Grant from DPI

The RESA has received \$21,994 for planning the DLC Sessions and will invoice DPI for the remaining \$21,994 in 2018. We will have \$30,326 remaining to facilitate the last three sessions in order to fulfill our contract. We do not anticipate expending all of these funds; therefore, the remaining balance will be used to offset administrative overhead (Dana's and Neil's salaries).

Local Alternative Teacher Preparation Program

We have received payment confirmation from 13 of the 14 participating districts. At this time LAMP Grant funds have been used for all program expenditures, a total of \$110,002. This leaves \$156,203 remaining in the fund balance. Of this amount, we will owe RTI \$83,384. The remainder of these funds will be used for purchasing Canvas for all participants, Zoom, a videoconferencing platform for blended learning, and staff salaries and benefits.

REQUEST BOARD APPROVAL TO TRANSFER FUNDS

In response to our Auditor pointing out that our checking account is well above the FDIC insured amount, we are proposing we move \$150,000 to the CapitalOne 360 Money Market Savings Account. This would leave approximately \$590,000 in the checking account to maintain CCRESA and LAMP operations. This would increase the Money Market account to approximately \$250,000 where we would receive a .4% APY. Our Investment Policy requires the Board to approve this transfer of funds.

Central Carolina RESA

STATEMENT OF FINANCIAL POSITION

As of November 30, 2017

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
100 BB&T Checking	678,585.71
110 BB&T Money Market	0.00
120 Capital One 360	101,472.30
130 FIB CD	206,671.92
Total Bank Accounts	\$986,729.93
Accounts Receivable	
Accounts Receivable (A/R)	108,000.00
Total Accounts Receivable	\$108,000.00
Other Current Assets	
Prepaid dues - offset	0.00
Sales Tax Receivable	2,222.58
Undeposited Funds	0.00
Total Other Current Assets	\$2,222.58
Total Current Assets	\$1,096,952.51
Fixed Assets	
Accumulated Depreciation	-1,151.01
Computer Equipment	870.00
Meeting Furniture	870.00
Office Furniture	1,365.00
Website	4,500.00
Total Fixed Assets	\$6,453.99
TOTAL ASSETS	\$1,103,406.50
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	2,032.34
Total Accounts Payable	\$2,032.34
Credit Cards	
200 Credit Card - DS	2,878.97
210 Credit Card - NP	0.00
230 Credit Card - PH	18.23
231 Credit Card - LS	0.00
Total Credit Cards	\$2,897.20
Other Current Liabilities	
240 Prepaid Dues	0.00
245 LATP Grant Money	0.00
250 Payroll Liabilities	
Federal Taxes (941/944)	0.00

	TOTAL
NC Income Tax	540.00
NC Unemployment Tax	0.00
T. Rowe Price	2,575.50
Total 250 Payroll Liabilities	3,115.50
Benefits Payable	3,500.00
Direct Deposit Payable	0.00
Total Other Current Liabilities	\$6,615.50
Total Current Liabilities	\$11,545.04
Total Liabilities	\$11,545.04
Equity	
Retained Earnings	450,412.70
Net Revenue	641,448.76
Total Equity	\$1,091,861.46
TOTAL LIABILITIES AND EQUITY	\$1,103,406.50

Central Carolina RESA

STATEMENT OF ACTIVITY BY CLASS

November 2017

	DLC	LATP	RESA	TOTAL
REVENUE				
430 Interest Income			287.78	\$287.78
440 LATP Program Fees				\$0.00
LATP - District Fees		6,000.00		\$6,000.00
LATP - Participant Fees		2,000.00		\$2,000.00
Total 440 LATP Program Fees		8,000.00		\$8,000.00
Total Revenue	\$0.00	\$8,000.00	\$287.78	\$8,287.78
GROSS PROFIT	\$0.00	\$8,000.00	\$287.78	\$8,287.78
EXPENDITURES				
500 Salary & Benefits				\$0.00
Employer Taxes			880.52	\$880.52
Executive Director Compensation			6,333.34	\$6,333.34
Executive Director Retirement Contribution			633.34	\$633.34
Office Manager Compensation			5,176.66	\$5,176.66
Office Manager Retirement Contribution			517.66	\$517.66
Total 500 Salary & Benefits			13,541.52	\$13,541.52
525 Professional Services				\$0.00
Insurance			43.83	\$43.83
Payroll & Accounting			48.00	\$48.00
Total 525 Professional Services			91.83	\$91.83
550 Office Occupancy				\$0.00
Custodial Services			140.00	\$140.00
Recycling			42.90	\$42.90
Rent			1,775.00	\$1,775.00
Total 550 Office Occupancy			1,957.90	\$1,957.90
575 Communications				\$0.00
Gmail/Website			16.66	\$16.66
Telephone/Internet			297.22	\$297.22
Total 575 Communications			313.88	\$313.88
600 Office Supplies & Expenses				\$0.00
Copier Lease			207.81	\$207.81
Supplies & Materials			109.55	\$109.55
Total 600 Office Supplies & Expenses			317.36	\$317.36
625 Professional Development				\$0.00
Contracted Consultants			1,000.00	\$1,000.00
Food & Beverage			1,150.90	\$1,150.90
Mileage Reimbursement			48.72	\$48.72
Registration Fees			269.00	\$269.00
Supplies/Books/Materials			278.69	\$278.69
Total 625 Professional Development			2,747.31	\$2,747.31
700 Sales Tax Paid	56.69	1.23	84.54	\$142.46
900 DPI Programming				\$0.00

	DLC	LATP	RESA	TOTAL
DLC - Food & Beverage	1,301.36			\$1,301.36
DLC - Room/Equipment Rental	1,905.00			\$1,905.00
Total 900 DPI Programming	3,206.36			\$3,206.36
915 LATP Grant Start-Up Expenses				\$0.00
LATPS - Contracted Services		43,963.26		\$43,963.26
LATPS - Supplies		114.73		\$114.73
LATPS - Technology		319.06		\$319.06
LATPS - Travel		941.60		\$941.60
Total 915 LATP Grant Start-Up Expenses		45,338.65		\$45,338.65
Payroll Expenses				\$0.00
Company Contributions				\$0.00
Retirement			0.00	\$0.00
Total Company Contributions			0.00	\$0.00
Total Payroll Expenses			0.00	\$0.00
Total Expenditures	\$3,263.05	\$45,339.88	\$19,054.34	\$67,657.27
NET OPERATING REVENUE	\$ -3,263.05	\$ -37,339.88	\$ -18,766.56	\$ -59,369.49
NET REVENUE	\$ -3,263.05	\$ -37,339.88	\$ -18,766.56	\$ -59,369.49

Central Carolina RESA
Budget vs. Actuals: RESA FY17-18 - FY18 P&L Classes
 July 2017 - November 2018

	Actual	Budget	Total over Budget	% of Budget
Revenue				
400 Dues Income	241,739.00	241,739.00	0.00	100.00%
430 Interest Income	1,464.28	4,200.00	-2,735.72	34.86%
450 Sales Tax Reimbursement	755.56	2,400.00	-1,644.44	31.48%
460 Rental Fees	580.00	0.00	580.00	
Total Revenue	\$ 244,538.84	\$ 248,339.00	-\$ 3,800.16	98.47%
Gross Profit	\$ 244,538.84	\$ 248,339.00	-\$ 3,800.16	98.47%
Expenditures				
500 Salary & Benefits				
Employer Taxes	4,402.58	11,700.00	-7,297.42	37.63%
Executive Director Compensation	31,666.70	76,000.00	-44,333.30	41.67%
Executive Director Retirement Contribution	3,166.69	7,600.00	-4,433.31	41.67%
Office Manager Compensation	25,883.30	62,120.00	-36,236.70	41.67%
Office Manager Retirement Contribution	2,588.30	6,212.00	-3,623.70	41.67%
Total 500 Salary & Benefits	\$ 67,707.57	\$ 163,632.00	-\$ 95,924.43	41.38%
525 Professional Services				
Attorney Fees		1,000.00	-1,000.00	0.00%
CPA Firm/Yearly Audit	5,200.00	5,000.00	200.00	104.00%
Financial Management	1,500.00	3,000.00	-1,500.00	50.00%
Insurance	1,106.83	2,032.00	-925.17	54.47%
Payroll & Accounting	278.00	875.00	-597.00	31.77%
Total 525 Professional Services	\$ 8,084.83	\$ 11,907.00	-\$ 3,822.17	67.90%
550 Office Occupancy				
Custodial Services	840.00	1,680.00	-840.00	50.00%
Recycling	282.40	550.00	-267.60	51.35%
Rent	10,650.00	21,300.00	-10,650.00	50.00%
Total 550 Office Occupancy	\$ 11,772.40	\$ 23,530.00	-\$ 11,757.60	50.03%
575 Communications				
Gmail/Website	153.22	1,520.00	-1,366.78	10.08%
Telephone/Internet	1,269.85	3,912.00	-2,642.15	32.46%
Total 575 Communications	\$ 1,423.07	\$ 5,432.00	-\$ 4,008.93	26.20%
600 Office Supplies & Expenses				
Copier Lease	1,059.04	2,300.00	-1,240.96	46.05%
Printing	289.98	1,000.00	-710.02	29.00%
Supplies & Materials	1,578.99	3,000.00	-1,421.01	52.63%
Total 600 Office Supplies & Expenses	\$ 2,928.01	\$ 6,300.00	-\$ 3,371.99	46.48%
625 Professional Development				
Contracted Consultants	10,472.89	60,438.00	-49,965.11	17.33%
Food & Beverage	6,904.61	25,000.00	-18,095.39	27.62%
Mileage Reimbursement	600.32	500.00	100.32	120.06%
Registration Fees	513.11	1,500.00	-986.89	34.21%
Room/Equipment Rental	0.00	6,000.00	-6,000.00	0.00%
Staff Travel	806.61	5,000.00	-4,193.39	16.13%
Supplies/Books/Materials	2,958.81	8,000.00	-5,041.19	36.99%
Total 625 Professional Development	\$ 22,256.35	\$ 106,438.00	-\$ 84,181.65	20.91%
650 Capital Outlay				
Furniture	3,386.88	3,500.00	-113.12	96.77%
Technology	0.00	1,000.00	-1,000.00	0.00%
Total 650 Capital Outlay	\$ 3,386.88	\$ 4,500.00	-\$ 1,113.12	75.26%
700 Sales Tax Paid	472.29	2,400.00	-1,927.71	19.68%
Bank Charges	0.58		0.58	
Payroll Expenses			0.00	

Company Contributions					0.00
Retirement		0.00			0.00
Total Company Contributions	\$	0.00	\$	0.00	\$ 0.00
Total Payroll Expenses	\$	0.00	\$	0.00	\$ 0.00
Total Expenditures	\$	118,031.98	\$	324,139.00	-\$ 206,107.02 36.41%
Net Operating Revenue	\$	126,506.86	-\$	75,800.00	\$ 202,306.86 -166.90%
Net Revenue	\$	126,506.86	-\$	75,800.00	\$ 202,306.86 -166.90%

Thursday, Dec 07, 2017 08:14:18 AM GMT-8 - Accrual Basis

Central Carolina RESA
Budget vs. Actuals: DLC FY17-18 - FY18 P&L Classes
 July - November, 2017

	Actual	Budget	Total over Budget	% of Budget
Revenue				
420 Grant Income			0.00	
DLC Grant Funding	21,994.00	43,988.00	-21,994.00	50.00%
Total 420 Grant Income	\$ 21,994.00	\$ 43,988.00	-\$ 21,994.00	50.00%
Total Revenue	\$ 21,994.00	\$ 43,988.00	-\$ 21,994.00	50.00%
Gross Profit	\$ 21,994.00	\$ 43,988.00	-\$ 21,994.00	50.00%
Expenditures				
700 Sales Tax Paid	369.83		369.83	
900 DPI Programming				
DLC - Administrative Costs	0.00	9,000.00	-9,000.00	
DLC - Food & Beverage	6,324.26	18,788.00	-12,463.74	33.66%
DLC - Room/Equipment Rental	6,905.00	15,000.00	-8,095.00	46.03%
DLC - Travel/Mileage	62.60	1,200.00	-1,137.40	5.22%
Total 900 DPI Programming	\$ 13,291.86	\$ 43,988.00	-\$ 30,696.14	30.22%
Total Expenditures	\$ 13,661.69	\$ 43,988.00	-\$ 30,326.31	31.06%
Net Operating Revenue	\$ 8,332.31	\$ 0.00	\$ 8,332.31	
Net Revenue	\$ 8,332.31	\$ 0.00	\$ 8,332.31	

Thursday, Dec 07, 2017 11:35:05 AM GMT-8 - Accrual Basis

Central Carolina RESA
Budget vs. Actuals: LAMP FY17-18 - FY18 P&L Classes
 July - November, 2017

	Actual	Budget	Total over Budget	% of Budget
Revenue				
420 Grant Income			0.00	
LAMP Grant Funding	266,092.00	266,092.00	0.00	100.00%
Total 420 Grant Income	\$ 266,092.00	\$ 266,092.00	\$ 0.00	100.00%
440 LAMP Program Fees			0.00	
LAMP - District Fees	261,000.00	300,000.00	-39,000.00	87.00%
LAMP - Participant Fees	87,000.00	100,000.00	-13,000.00	87.00%
Total 440 LAMP Program Fees	\$ 348,000.00	\$ 400,000.00	-\$ 52,000.00	87.00%
Total Revenue	\$ 614,092.00	\$ 666,092.00	-\$ 52,000.00	92.19%
Gross Profit	\$ 614,092.00	\$ 666,092.00	-\$ 52,000.00	92.19%
Expenditures				
700 Sales Tax Paid	113.50		113.50	
910 LAMP Programming				
LAMP - Contracted Services	0.00	215,750.00	-215,750.00	0.00%
LAMP - Food & Beverage	0.00	40,000.00	-40,000.00	0.00%
LAMP - Praxis II Materials & Fees	0.00	22,000.00	-22,000.00	0.00%
LAMP - Printing	0.00	2,500.00	-2,500.00	0.00%
LAMP - Room/Equipment Rental	0.00	12,500.00	-12,500.00	0.00%
LAMP - Supplies	0.00	5,000.00	-5,000.00	0.00%
LAMP - Travel/Mileage	0.00	19,500.00	-19,500.00	0.00%
Total 910 LAMP Grant Start-Up Expenses	\$ 0.00	\$ 317,250.00	-\$ 317,250.00	0.00%
915 LAMP Grant Start-Up Expenses			0.00	
LATPS - Contracted Services	92,935.26	224,092.00	-131,156.74	41.47%
LATPS - Food & Beverage	470.16	15,000.00	-14,529.84	3.13%
LATPS - Room/Equipment Rental	0.00	5,000.00		
LATPS - Furniture	7,215.73	8,000.00	-784.27	90.20%
LATPS - Supplies	2,942.00	5,000.00	-2,058.00	58.84%
LATPS - Technology	4,346.67	5,000.00	-653.33	86.93%
LATPS - Travel	1,979.17	4,000.00	-2,020.83	49.48%
Total 915 LAMP Grant Start-Up Expenses	\$ 109,888.99	\$ 266,092.00	-\$ 156,203.01	41.30%
Total Expenditures	\$ 110,002.49	\$ 583,342.00	-\$ 473,339.51	18.86%
Net Operating Revenue	\$ 504,089.51	\$ 82,750.00	\$ 421,339.51	609.17%
Net Revenue	\$ 504,089.51	\$ 82,750.00	\$ 421,339.51	609.17%



D

Legislative Breakfast



Central Carolina
Regional Educational Service Alliance
Serving School Districts in the Heart of North Carolina

Superintendents of the CCRESA invite you
to join them for a Legislative Breakfast on
January 10, 2018 from 8:30AM - 10:30AM

=====**Bridge Club**=====

Located on 2nd floor above Death & Taxes

105 W Hargett St.

Raleigh, NC 27601

Walking distance from Legislative Buildings or vouchers will be
provided for the Municipal Parking Deck at 201 W. Morgan St.

Please RSVP to your district Superintendent.

The Central Carolina RESA (Regional Education Service Alliance) was created to provide educational services to school systems in the central region of the state in an efficient and collaborative manner. The governing board is comprised of superintendents of the member school systems.

CCRESA Member School Districts

Chapel Hill Carrboro City Schools, Durham Public Schools, Edgecombe County Schools, Franklin County Schools, Granville County Schools, Greene County Schools, Halifax County Schools, Johnston County Schools, Nash-Rocky Mount Public Schools, Northampton County Schools, Orange County Schools, Person County Schools, Pitt County Schools, Roanoake Rapids Graded School District, Vance County Schools, Wake County Schools, Warren County Schools, and Wilson County Schools.



Contact Information

Neil Pedersen, Executive Director
director@ccresa.net
919-882-5951

District	Representative	Email	Mailing Address 1	Mailing Address 2	Mailing Address 3	Phone Number
CHCS						
Durham	Mary Ann Black	MarvAnn.Black@ncleg.net	N.C. House of Representatives	300 N Salisbury Street, Room 501	Raleigh, NC 27603-5925	919-733-5872
Durham	Marcia Morey	Marcia.Morey@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1111	Raleigh, NC 27601-1096	919-733-7663
Durham	Henry M. Michaux, Jr.	Mickey.Michaux@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1227	Raleigh, NC 27601-1096	919-715-2528
Durham	Graig R. Meyer	Graig.Meyer@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1426	Raleigh, NC 27601-1096	919-715-3019
Edgemcombe	Shelly Willingham	Shelly.Willingham@ncleg.net	N.C. House of Representatives	300 N Salisbury Street, Room 513	Raleigh, NC 27603-5925	919-715-3024
Franklin	Jeff Collins	Jeff.Collins@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1106	Raleigh, NC 27601-1096	919-733-5802
Franklin	Bobbie Richardson	Bobbie.Richardson@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1217	Raleigh, NC 27601-1096	919-715-3032
Granville	Larry Yarborough	Larry.Yarborough@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1301	Raleigh, NC 27601-1096	919-715-0850
Granville	Terry E. Garrison	Terry.Garrison@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1017	Raleigh, NC 27601-1096	919-733-5824
Greene	George Graham	George.Graham@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1321	Raleigh, NC 27601-1096	919-733-5995
Greene	John R. Bell, IV	John.Bell@ncleg.net	N.C. House of Representatives	300 N Salisbury Street, Room 301F	Raleigh, NC 27603-5925	919-715-3017
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Johnston	Larry C. Strickland	Larry.Strickland@ncleg.net	N.C. House of Representatives	300 N Salisbury Street, Room 602	Raleigh, NC 27603-5925	919-733-5849
Johnston	William D. Brisson	William.Brisson@ncleg.net	N.C. House of Representatives	300 N Salisbury Street, Room 405	Raleigh, NC 27603-5925	919-733-5772
Nash-Rocky Mount	Jeff Collins	see FRANKLIN				
Nash-Rocky Mount	Bobbie Richardson	see FRANKLIN				
Northampton	Michael H. Wray	see HALIFAX				
Orange	Verla Insko	Verla.Insko@ncleg.net	N.C. House of Representatives	300 N Salisbury Street, Room 502	Raleigh, NC 27603-5925	919-733-7208
Orange	Graig R. Meyer	see DURHAM				
Person	Larry Yarborough	see GRANVILLE				
Pitt	Gregory F. Murphy, MD	Gregory.Murphy@ncleg.net	N.C. House of Representatives	300 N Salisbury Street, Room 632	Raleigh, NC 27603-5925	919-733-5757
Pitt	Susan Martin	Susan.Martin@ncleg.net	N.C. House of Representatives	300 N Salisbury Street, Room 526	Raleigh, NC 27603-5925	919-715-3023
Pitt	Jean Farmer-Butterfield	Jean.Farmer-Butterfield@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1220	Raleigh, NC 27601-1096	919-733-5898
Roanoke Rapids						
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Wake	Rosa U. Gill	Rosa.Gill@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1303	Raleigh, NC 27601-1096	919-733-5880
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Wake	Linda Hunt Williams	Linda.Williams@ncleg.net	N.C. House of Representatives	300 N Salisbury Street, Room 603	Raleigh, NC 27603-5925	919-733-2962
Wake	Yvonne Lewis Holley	Yvonne.Holley@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1219	Raleigh, NC 27601-1096	919-733-5758
Wake	Darren G. Jackson	Darren.Jackson@ncleg.net	N.C. House of Representatives	300 N Salisbury Street, Room 506	Raleigh, NC 27603-5925	919-733-5974
Wake	Joe John	Joe.John@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1013	Raleigh, NC 27601-1096	919-733-5530
Wake	Gale Adcock	Gale.Adcock@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1213	Raleigh, NC 27601-1096	919-733-5602
Wake	Duane Hall	Duane.Hall@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1004	Raleigh, NC 27601-1096	919-733-5755
Wake	Cynthia Ball	Cynthia.Ball@ncleg.net	N.C. House of Representatives	16 W Jones Street, Room 1319	Raleigh, NC 27601-1096	919-733-5860
Warren	Terry E. Garrison	see GRANVILLE (VANCE)				
Wilson	Jean Farmer-Butterfield	see PITT				
Wilson	Susan Martin	see PITT				

District	Representative	Email	Mailing Address 1	Mailing Address 2	Mailing Address 3	Phone Number
CHCS						
Durham	Floyd B. McKissick, Jr.	Floyd.McKissick@ncleg.net	N.C. Senate	300 N Salisbury Street, Room 515	Raleigh, NC 27603-5925	(919) 733-4599
Durham	Mike Woodard	Mike.Woodard@ncleg.net	N.C. Senate	300 N Salisbury Street, Room 518	Raleigh, NC 27603-5925	(919) 733-4809
Edgecombe	Erica Smith-Ingram	Erica.Smith-Ingram@ncleg.net	N.C. Senate	16 W Jones Street, Room 1118	Raleigh, NC 27601-2808	(919) 715-3040
Franklin	Chad Barefoot	Chad.Barefoot@ncleg.net	N.C. Senate	300 N Salisbury Street, Room 406	Raleigh, NC 27603-5925	(919) 715-3036
Granville	Floyd B. McKissick, Jr.	DURHAM				
Greene	Don Davis	Don.Davis@ncleg.net	N.C. Senate	300 N Salisbury Street, Room 519	Raleigh, NC 27603-5925	(919) 715-8363
Halifax	Angela R. Bryant	Angela.Bryant@ncleg.net	N.C. Senate	300 N Salisbury Street, Room 516	Raleigh, NC 27603-5925	(919) 733-5878
Johnston	Ronald J. Rabin	Ron.Rabin@ncleg.net	N.C. Senate	300 N Salisbury Street, Room 411	Raleigh, NC 27603-5925	(919) 733-5748
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Johnston	Brent Jackson	Brent.Jackson@ncleg.net	N.C. Senate	16 W Jones Street, Room 2022	Raleigh, NC 27601-2808	(919) 733-5705
Nash-Rocky Mount	Rick Horner	see: JOHNSTON				
Nash-Rocky Mount	Angela R. Bryant	see HALIFAX (WARREN/VANCE/WILSON)				
Northampton	Erica Smith-Ingram	see EDGECOMBE				
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Person	Mike Woodard	DURHAM				
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Pitt	Don Davis	see GREENE				
Roanoke Rapids						
Vance	Angela R. Bryant	see HALIFAX (WARREN/NASH/WILSON)				
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Wake	John M. Alexander, Jr.	John.Alexander@ncleg.net	N.C. Senate	300 N Salisbury Street, Room 625	Raleigh, NC 27603-5925	(919) 733-5850
Wake	Jay J. Chaudhuri	Jay.Chaudhuri@ncleg.net	N.C. Senate	16 W Jones Street, Room 1121	Raleigh, NC 27601-2808	(919) 715-6400
Wake	Tamara Barringer	Tamara.Barringer@ncleg.net	N.C. Senate	300 N Salisbury Street, Room 629	Raleigh, NC 27603-5925	(919) 733-5653
Wake	Chad Barefoot	see FRANKLIN				
Warren	Angela R. Bryant	see HALIFAX (NASH/VANCE/WILSON)				
Wilson	Rick Horner	see JOHNSTON (NASH)				
Wilson	Angela R. Bryant	see HALIFAX (WARREN/NASH/VANCE)				

NCASA Board Of Directors Set To Finalize Legislative Priorities For 2018

By Katherine Joyce for NCASA

Following a discussion with local superintendents attending the NC School Superintendents' Association (NCSSA) winter conference last week in Greensboro, the NC Association of School Administrators (NCASA) has prepared issue briefs on five key priorities that the organization's advocacy team will be taking to the General Assembly for consideration and action in 2018. Those priorities, and access to the policy briefs for each, include:

- [Help School Districts Meet Class Size Reduction Mandate](#)
- [Enhance the New Pay Plan for School-Based Administrators](#)
- [Enhance State Support for School District Facilities](#)
- [Fine-Tune School Performance Grades and Accountability System](#), and
- [Enhance Each District's Ability to Support Their Schools and Students](#) (i.e., forego the slated next round of budget cuts to the Central Office allotment for 2018-19.)

Superintendents were asked to provide feedback on these focus areas and the goals and objectives for legislative action pertaining to each. NCASA previously this fall also presented information on three of these issues – class size, principal pay, and the accountability system – as part of regional education issues summits held by the NC Principals and Assistant Principals' Association (NCPAPA), which like the superintendents' association, is one of NCASA's core affiliates.

Given the consistent feedback received from these discussions affirming that these priorities are among the top needs facing North Carolina public schools, their leaders and their students for the coming year, it is expected that the NCASA Board of Directors will formally adopt these priorities as key focus areas for advocacy in 2018. The board, which has representation from 12 affiliated groups of school leaders across the state, is set to meet on Thursday, Dec. 14, in Raleigh to discuss and finalize these priorities.

NCASA members are encouraged to use the issue briefs for each as background information on and talking points for the legislative assistance needed for improvement and progress in each area. This information should be localized to the extent possible and shared with each district's own delegation of Senators and Representatives to seek their support in achieving the outlined goals during the 2018 legislative session.

Lawmakers will return to Raleigh January 10 for another special session carried over from 2017 activity. Prior to and during that session, NCASA will be working with lawmakers to gauge opportunities for advancing these key priorities – particularly regarding next steps on class size ratios for next school year and extending the hold-harmless protections in the state pay of principals and assistant principals – during that special session.

NCASA will provide developments on these and other topics pertinent to K-12 public schools as they occur in that special session as well as with relevant actions and topics discussed by interim committees and commissions that are meeting prior to the May 16, 2018 convening of the General Assembly's regularly slated short session.



E

Educator Preparation Program
Policies

NORTH CAROLINA STATE BOARD OF EDUCATION
Policy Manual

Item	Description
Policy Title	Application Approval Process and Criteria for Teacher Education Programs <u>Educator Preparation Program (EPP) Recognition and Approval</u>
Policy Category	Teacher Education (TCED)
Policy ID	TCED-004
Policy Date	06/05/2014
Previous Policy Dates	07/01/1986, 11/04/1987, 03/01/1990, 12/01/1992, 05/03/1993, 07/01/1993, 05/06/1999, 08/01/2000, 09/02/2004
Statutory Reference	<u>G.S. 115C-269.5-.10</u> ; GS 115C-12(9)a; GS 115C-296(b); NC Constitution, Article IX, Section 5

Formerly TCP-B-004

I. Definitions

Educator Preparation Program (EPP) - Any entity that prepares, trains, and recommends students for licensure.

II. Authorization

A. EPPs shall be recognized by the State Board of Education to recommend students for licensure. EPPs with a status of Initially Authorized or Authorized will be recognized by the State Board of Education.

1. Initial Authorization may be granted to an EPP that does not have sufficient data to meet the performance standards outlined in G.S. 115C-269.35 and established by the State Board but meets one of the following criteria:

does not have sufficient data to meet the performance standards outlined in G.S. 115C-269.35; and meets one of the following

- a. has been approved by the State Board of Education; or
- b. is nationally accredited by the Council for the Accreditation of Educator Preparation (CAEP).

2. Authorization may be granted to an EPP that

- a. is approved by the State Board or nationally accredited by CAEP, and,

b. has not been assigned revoked status.

B. To attain authorization, an EPP must meet the following minimum standards:

1. Students shall develop a deep understanding of the critical concepts and principles of their discipline and, by completion, be able to use discipline-specific practices flexibly to advance the learning of all students toward attainment of college- and career-ready standards.
2. Effective partnerships and high-quality clinical practice shall be central to preparation so that students develop the knowledge, skills, and professional dispositions necessary to demonstrate positive impact on all elementary and secondary students' learning and development.
3. Quality of students shall be a continuing and purposeful part of the EPP's responsibility from recruitment, at admission, through the progression of courses and field experiences, and to decisions that completers are prepared to teach effectively and are recommended for licensure. The EPP shall demonstrate that development of student quality is the goal of educator preparation in all phases of the program.
4. The EPP shall demonstrate the impact of its completers on elementary and secondary student learning and development, classroom instruction, and schools, and the satisfaction of its completers with the relevance and effectiveness of their preparation.
5. The EPP shall maintain a quality assurance system comprised of valid data from multiple measures, including evidence of students' and completers' positive impact on elementary and secondary student learning and development. The EPP shall support continuous improvement that is sustained and evidence-based and that evaluates the effectiveness of its completers. The EPP shall use the results of inquiry and data collection to establish priorities, enhance program elements and capacity, and test innovations to improve completers' impact on elementary and secondary student learning and development.

A.C. ~~The SBE must approve each teacher education program before an IHE may recommend its graduates for licensure. In making recommendations to the SBE and in determining the approval-authorization status of an IHE teacher education program and its EPP specialty area program, such as mathematics or science, the state evaluation committee and the SBE, respectively, shall weigh the following criteria:~~

1. ~~SACS-Regional~~ accreditation of the IHE; either:
 - a. full accreditation or accreditation with stipulations ~~of the education unit by the National Council for Accreditation of Teacher Education (NCATE)/Council for the Accreditation of Educator Preparation (CAEP) at the basic and advanced levels, as appropriate; or~~
 - b. full accreditation or provisional accreditation of the ~~IHE~~ program(s) by ~~the Teacher Education Accreditation Council (TEAC)/Council for the Accreditation of Educator Preparation (CAEP);~~
2. Evidence that during the two preceding consecutive years, 70 percent of the graduates of the ~~IHE EPP~~ have passed the exams required for licensure.

3. National Accreditation of the EPP; either:
 - a. full accreditation or accreditation with Areas for Improvement of the EPP by the Council for the Accreditation of Educator Preparation (CAEP); or,
 - b. provisional accreditation of the EPP by the Council for the Accreditation of Educator Preparation (CAEP); or,
 - ~~all IHE specialty area program reports at the undergraduate and graduate levels;~~
 4. Other evidence that the EPP meets the minimal requirements set forth above.
- ~~Evidence that during the two preceding consecutive years, 95 percent of the graduates of the IHE EPP employed by public schools in the state have earned a continuing license as provided by Rule .0304 of this Subchapter.~~

An EPP approved by the SBE prior to July 1, 2017, shall be considered initially authorized until the earlier of June 30, 2020, or the date of its five-year renewal.

III. EPP Licensure Area Approval

- A. Each IHE-EPP that seeks SBE approval for any teacher education program must file with the Department a preliminary application proposal for each licensure specialty area.

Proposals should

1. be submitted online via the Department of Public Instruction's online portal, and,
2. fully address all questions which are aligned to current legislative expectations for EPPs.

- B. Submitted proposals for each licensure specialty area will be peer reviewed by content-area experts in the IHE and, where practicable, K-12 communities.

1. Proposals will be initially reviewed by two content area experts.
 - a) If both reviewers recommend "approval", the Department of Public Instruction will bring the recommendation to the SBE for approval.
 - b) If both initial reviewers do not recommend approval, the proposal is returned to the EPP for revision.
 - i. The EPP may resubmit a revised proposal for approval via the Department of Public Instruction's online portal.
 - c) If the initial reviewers disagree on the recommendation for approval (i.e. one recommends approval and one does not recommend for approval), the proposal is sent to a third reviewer.
 - i. If the third reviewer recommends approval, the Department of Public Instruction will bring the recommendation to the SBE for approval.
 - ii. If the third reviewer does not recommend approval, the proposal is returned to the EPP for revision.

- ~~2.~~ If a proposal is denied by the SBE, the Department will notify the IHEs-EPP that are denied approval of the reasons for denial. The IHE-EPP may reapply after it has corrected the conditions that led to the denial of approval.

~~The IHE shall engage in self study in accordance with the existing NCATE/TEAC/CAEP state protocol agreement.~~

~~When the IHE has completed all preparation phases of the self study, the Department sends a visitation committee to verify the reports for all specialty areas for which approval is sought.~~

IV. Program Renewal

- A. Each approved ~~IHE-EPP~~ shall continually review its ~~programs specialty licensure areas~~. The SBE shall ~~annually~~ monitor ~~student-EPP~~ performance ~~through the Annual Performance Reports and EPP Report Cards. based upon required examinations and progression toward continuing licensure.~~ The ~~IHE-EPP~~ may request or the SBE may conduct a re-evaluation at any time.
- B. During the final year of the current ~~five-year~~ approval period, the ~~IHE-EPP shall may~~ arrange for a re-approval committee visit ~~or online review~~.
- C. The SBE must approve any revisions to approved ~~licensure area~~ programs.

**NORTH CAROLINA STATE BOARD OF EDUCATION
Policy Manual**

Item	Description
Policy Title	Policy Defining Innovative/Experimental Programs for Lateral Entry Teacher Licensure
Policy Category	Teacher Education (TCED)
Policy ID	TCED-010
Policy Date	06/06/2013
Previous Policy Dates	08/01/2007
Statutory Reference	

INNOVATIVE/EXPERIMENTAL PROGRAMS FOR ~~LATERAL ENTRY~~ TEACHER LICENSURE

- A. An innovative/experimental program for ~~lateral entry~~ teacher licensure is an alternative to the regular approved program and involves public schools and the Department of Public Instruction in the planning and implementation of programs.
- B. A North Carolina school system, community college, or college/university shall receive approval by the SBE before it implements an alternative program. The Department of Public Instruction shall issue a license to all individuals who complete these approved programs who are recommended by the school system, community college, or college/university and who otherwise meet licensure requirements.
- C. When the Department of Public Instruction receives a proposal to establish an alternative program, it will review the proposal including making on-site visits with agencies as required. The State Evaluation Committee on Teacher Education Professional Educator Preparation and Standards Commission will review the proposal and information from the on-site visit and recommend to the SBE whether or not the proposed program should be approved.
- D. The SBE may approve programs which meet the following standards:
 - 1. The program is planned, developed, implemented and evaluated by a school system, or by a community college/college/university in conjunction with a school system and has been reviewed by the State Evaluation Committee on Teacher Education Professional Educator Preparation and Standards Commission. The proposed innovation is sound and has the potential for strengthening the preparation process for ~~lateral entry~~ teachers.

2. The program is appropriately organized and administered. There is a structure for the oversight and management of the program which ensures flexibility and accountability.
3. The program has sufficient and appropriate human, fiscal, and physical resources.
4. The program addresses the needs of the students.
5. The program includes exit levels of competence, a procedure for recommending licensure, and a follow-up process.
6. The program has clearly defined measurable expected outcomes/results.

E. The SBE will evaluate approved innovative/experimental programs annually based on a written report submitted by the school system or ~~HHE-EPP~~ and/or by an on-site state visitation team to assure that the program is preparing ~~lateral entry~~ teachers who can function effectively in the public schools of the state. Based on the annual report, the SBE may continue or terminate the innovative/experimental program.

E.F. This policy only applies to programs approved by the SBE prior to July 1, 2017. No new programs may be approved under this policy after July 1, 2017.