

**Central Carolina RESA Board of Directors Meeting**  
**7208 Falls of Neuse Rd., Raleigh, NC**  
**February 12, 2019,**  
**10:00 a.m. – 12:00 p.m.**  
**Minutes**

**Board of Directors in Attendance**

Erika Newkirk (CHCCS), Pascal Mubenga (Durham), Todd Wirt (Orange), Mike Zalewski (Franklin), Rodney Peterson (Person), Raymond Smith (Greene), Linda Edmundson (Johnston), Monica Smith-Woofter (Northampton), Larry Catalano (Roanoke Rapids), Cathy Moore (Wake), Linda Mason (Warren), Lane Mills (Wilson)

**Affiliate Member Representatives in Attendance**

Diana Lys (UNC-CH), Art Rouse (ECU), Fran Riddick (NCSU)

**Staff**

Neil Pedersen, Lisa Sonricker, Dana Stutzman

**Guests**

Edna Wallace and Stacey Costello (RTI), Pat Conetta (NTSP)

**Call to Order**

Board Chair Monica Smith-Woofter called the meeting to order at 9:00 am and asked those in attendance to introduce themselves.

**Approval of Minutes**

Dr. Smith-Woofter asked members to review the minutes from the December 13, 2018 Board of Directors meeting. Rodney Peterson moved and Todd Wirt seconded approval of the minutes. The minutes were approved by a unanimous vote.

**Approval of Financial Report**

Dr. Smith Woofter stepped in for Dr. Schuhler, CCRESA Treasurer, and presented the financial report to the board. Dr. Pedersen noted that traditional RESA operations are currently on budget, however, Contracted Services will be underspent as the RESA is not planning on entering into any new contracts for this fiscal year. As of February 11<sup>th</sup> the RESA completed its contractual obligations for the NCDPI Digital Learning Competencies and will earn approximately \$6,000 from that partnership. Dr. Pedersen predicts that both the CCTI program and the traditional RESA program will carry over healthy fund balances into the next fiscal year. Dr. Smith-Woofter asked the board to review the reports and ask any questions they might have. There were no questions. Lane Mills moved and Pascal Mubenga seconded a motion to approve the January financial report. The motion was approved by a unanimous vote.

### **Presentation of Proposed EPPs**

Lisa Sonricker proposed an In House option for moving forward with the Central Carolina Teaching Initiative. The proposal would contract with the New Teacher Support Program for weekly coaching sessions and with Dr. Morgan Bosch, an assistant professor from Barton College, to create online curriculum for EC teachers and coaching support. Pat Conetta from NTSP presented details about how they currently support teachers across the state and the successes they've had with their current coaching model.

Edna Wallace and Stacey Costello presented their EPP proposal. RTI is already partnering with the Southeast RESA and has applied to DPI for EPP approval. RTI would be able to use its vast resources and connections as a global company to support districts with customized curriculum and coaching. Currently, it would focus on licensing secondary education content areas and K-12 EC, but plans to include elementary and enhancement teachers for the 2020-2021 Cohort. RTI also would have more flexibility with collecting fees from participants and districts, and could potentially spread the cost out over 18 months.

Dr. Pedersen opened the floor to questions.

- Would RTI be able to commit to keeping the cost the same over the next 3 years?
  - Cost would remain the same unless there are added services. The fee structure will have to be reevaluated if there is an addition of elementary or other services need to be expanded. R& D costs would not be translated over to the RESA and are part of the benefit of partnering with RTI.
- What if we only have 50 teachers in the program and are unable to reach 80?
  - RTI – They would still be able to facilitate the program, but accommodations in services would need to be made. With a decrease of numbers, there would most likely be a decrease in Cohorts from 4 to 3. RTI would be able to have a flexible deadline and would not need firm numbers until September, as they know districts would like to include late hires into the program.
  - CCRESA - Ideally the In House option would need 80 participants to be sustainable and Superintendents should keep that number in mind. If the numbers were to drop as low as 50, the RESA would most likely not be able to support the program.

Dr. Pedersen thanked Stacey, Edna, Pat, and Lisa for presenting and excused them from the meeting to allow the Board to discuss and reach a decision.

### **Discussion Points:**

- Many districts currently work with RTI and know they do great work.
- Superintendents noted that the majority of the HR Council felt strongly about going with the In House option.

- Overall, districts felt the inclusion of face-to-face coaching and contracting with NTSP was the most important aspect of the In-House option. They were not confident that virtual coaching would be to the best benefit of their teachers.

Dr. Smith-Woofter and Dr. Pedersen asked Superintendents and district representatives to tell the group their 1<sup>st</sup> choice for the EPP program, or to go with neither option and phase out the current CCTI program. If they are planning to participate, he asked that superintendents indicate how many participants they would be able to commit to the program. Districts unanimously chose the In-House option.

- Northampton - 2
- Person - 6
- Durham - 25-30
- Warren - 5 (maybe more)
- Wake - 20 (maybe more)
- Orange - 3-5 (mostly EC)
- Roanoke Rapids - not able to participate
- Johnston - 10-15
- Wilson - 7 (maybe more)
- Franklin - will not be participating

Rodney Peterson moved to approve the In-House option and have the CCRESA apply as the EPP. Linda Mason seconded. The motion was approved unanimously.

Dana Stutzman will post a registration form to allow districts to input participant information for the 2019-2020 school year.

### **Update on Process and Timeline for New Executive Director**

Monica Smith-Woofter reviewed with the Board the timeline for filling that upcoming Executive Director vacancy, noting that the application deadline was this coming Friday. She indicated that two individuals had submitted letters of interest. Dr. Pedersen included in today's board materials a memo that gives further insight to the duties and time commitment the position requires.

Dr. Pedersen shared that he had learned that North Carolina Central University was interested in joining the CCRESA as an Affiliate Member. He has requested that they send a letter to him or the board chair indicating a desire to apply.

Todd Wirt moved and Rodney Peterson seconded a motion to adjourn. It was unanimously approved.

Respectfully submitted,

Monica Smith-Woofter  
Board Chair