



Central Carolina
Regional Educational Service Alliance
Serving School Districts in the Heart of North Carolina

To: CCRESA Board of Directors
From: Lane Mills
CCRESA Secretary/Treasurer
Date: 5/12/20
Re: Financial Report Memo

STATEMENT OF FINANCIAL POSITION

On April 30, 2020, the CCRESA's bank accounts totaled \$660,363.25. The balances in each of our bank accounts at the end of September were as follows:

BB&T Checking	\$187,770.06
CapitalOne 360 Business Account	\$253,785.95
First Internet Bank CD	\$218,807.24

Total Assets amounted to \$608,430.75. Total Liabilities are \$54,455.86. Including retained earnings of \$516,559.85, this leaves a Total Liabilities and Equity of \$680,430.75.

BUDGET VS. ACTUALS

Traditional RESA Operations

The CCRESA budgeted to spend \$80,000 over revenues to bring down the fund balance for the 2019-2020 fiscal year. Currently, we are under budget and estimated to spend only \$12,000 over revenues by the end of this fiscal year. Due to adjustments made in compliance with COVID 19 state orders, the RESA did not hold its usual spring programming, and therefore did not spend the anticipated amount on Professional Development.

The CCRESA applied for and received a loan totaling \$35,875.00 under the Paycheck Protection Program. In accordance with guidelines set forth by the loan agreement, the RESA will apply for loan forgiveness in 8 weeks. All funds will be kept in a separate account from regular operating expenses, and received will go towards payroll expenses.

Central Carolina Teaching Initiative

The CCTI is estimating \$163,000 to carryover into the next fiscal year

CCTI is actively recruiting for participants for the 2020-2021 school year. The new flat fee cost structure is outlined below. The CCTI is budgeting for 50 participants for next year's program and would like to enroll all teachers by August 31st.

The chart below lays out the proposed fee structure compared to FY2019-20.

CCTI Cost Structure for CCRESA Districts: Two Options		
	2019-20 Cost Structure	2020-21 Proposed Flat Fee Structure
District flat fee to participate in CCTI	\$0	\$2,500
District fee per participant	\$3,000	\$500
Participant fee	\$2,000	\$3,750*
Example: Cost to District for 10 teachers	\$30,000	\$7,500 (\$2,500 + (500)(10))

*Districts may provide scholarships to reduce the cost, if desired

As a North Carolina state-approved educator preparation program (EPP), we will offer teachers from non-CCRESA districts program participation for \$5,000 each, provided participant space is available.

CCTI has filled the vacant Lead Teacher position. Kathy Saunders will officially start the role on June 16, 2020. Ms. Saunders contracted with CCTI to develop curriculum and teach for the 2019-2020 school year. She will be a Wake County on-loan employee and the CCRESA will reimburse Wake County for staffing expenses on a quarterly basis. A budget amendment has been made to account for her June salary.

Date	Line Item	Class	Previous Amount	Adjustment	Current Amount	Reason for Adjustment
5/8/2020	WCPSS On Loan Employees	CCTI	\$110,000.00	\$5,000.00	\$115,000.00	Filled vacant CCTI Staffing position
	CCTI - Food & Beverage	CCTI	\$12,000.00	-\$5,000.00	\$7,000.00	Balance budget

Central Carolina Principal Preparation Program

The CCP3 program is set to receive a total of \$639,284 for FY2020-2021. The CCRESA will invoice the UNC System for 50% percent of the funds by to July 1st and the remaining funds by October 1st. All grant funds will be held in an account separate from RESA operating funds.

BOARD ACTION REQUIRED

Attached to this memo is the proposed budget for 2020-2021. The Board will need to vote to approve the new budget.

Central Carolina RESA

BUDGET OVERVIEW: CCRESA FY2020-2021 - FY21 P&L CLASSES

July 2020 - June 2021

	CCP3	CCTI	RESA	TOTAL
Revenue				
400 Dues Income			241,500.00	\$241,500.00
420 Grant Income				\$0.00
CCP3 Grant Funding	639,284.00			\$639,284.00
Total 420 Grant Income	639,284.00			\$639,284.00
440 CCTI Program Fees				\$0.00
CCTI - District Fees		37,500.00		\$37,500.00
CCTI - Participant Fees		187,500.00		\$187,500.00
CCTI- Carryover		163,665.00		\$163,665.00
Total 440 CCTI Program Fees		388,665.00		\$388,665.00
Total Revenue	\$639,284.00	\$388,665.00	\$241,500.00	\$1,269,449.00
GROSS PROFIT	\$639,284.00	\$388,665.00	\$241,500.00	\$1,269,449.00
Expenditures				
500 Salary & Benefits				\$0.00
Employer Taxes			12,115.00	\$12,115.00
Executive Director Compensation			76,400.00	\$76,400.00
Executive Director Retirement Contribution			7,640.00	\$7,640.00
Health Insurance			5,200.00	\$5,200.00
Office Manager Compensation			66,120.00	\$66,120.00
Office Manager Retirement Contribution			6,612.00	\$6,612.00
WCPSS On Loan Employees		230,000.00		\$230,000.00
Total 500 Salary & Benefits		230,000.00	174,087.00	\$404,087.00
525 Professional Services				\$0.00
CPA Firm/Yearly Audit			8,000.00	\$8,000.00
Financial Management			2,000.00	\$2,000.00
Insurance			2,500.00	\$2,500.00
Payroll & Accounting			2,000.00	\$2,000.00
Total 525 Professional Services			14,500.00	\$14,500.00
550 Office Occupancy				\$0.00
Custodial Services			1,680.00	\$1,680.00
Recycling			700.00	\$700.00
Rent			21,300.00	\$21,300.00
Total 550 Office Occupancy			23,680.00	\$23,680.00
575 Communications				\$0.00
Gmail/Website			450.00	\$450.00
Telephone/Internet			3,600.00	\$3,600.00
Total 575 Communications			4,050.00	\$4,050.00
600 Office Supplies & Expenses				\$0.00
Copier Lease			5,000.00	\$5,000.00
Office Supplies & Materials		5,000.00	3,000.00	\$8,000.00
Printing			1,000.00	\$1,000.00
Total 600 Office Supplies & Expenses		5,000.00	9,000.00	\$14,000.00

Central Carolina RESA

BUDGET OVERVIEW: CCRESA FY2020-2021 - FY21 P&L CLASSES

July 2020 - June 2021

	CCP3	CCTI	RESA	TOTAL
625 Professional Development				\$0.00
Contracted Consultants			20,000.00	\$20,000.00
Food & Beverage			12,000.00	\$12,000.00
Mileage Reimbursement			1,000.00	\$1,000.00
Registration Fees		3,000.00	1,500.00	\$4,500.00
Room/Equipment Rental			5,000.00	\$5,000.00
Staff Travel		1,000.00	3,000.00	\$4,000.00
Supplies/Books/Materials		500.00	4,000.00	\$4,500.00
Total 625 Professional Development		4,500.00	46,500.00	\$51,000.00
650 Capital Outlay				\$0.00
Furniture			1,000.00	\$1,000.00
Technology			1,000.00	\$1,000.00
Total 650 Capital Outlay			2,000.00	\$2,000.00
910 CCTI Programming				\$0.00
CCTI - Contracted Services		100,000.00		\$100,000.00
CCTI - Course Supplies/Books/Materials		14,000.00		\$14,000.00
CCTI - District Subs		3,000.00		\$3,000.00
CCTI - Food & Beverage		6,325.00		\$6,325.00
CCTI - Printing		1,000.00		\$1,000.00
CCTI - Room/Equipment Rental		4,000.00		\$4,000.00
CCTI - Technology		5,840.00		\$5,840.00
CCTI - Testing Materials/ Fees & Workshops		5,000.00		\$5,000.00
CCTI - Travel/Mileage		7,000.00		\$7,000.00
CCTI - Website Support		3,000.00		\$3,000.00
Total 910 CCTI Programming		149,165.00		\$149,165.00
920 CCRESA CCP3 Expenses				\$0.00
CCP3 - CCRESA Staff	110,085.00			\$110,085.00
CCP3 - Contracted Consultants	26,000.00			\$26,000.00
CCP3 - Indirect Costs	9,711.00			\$9,711.00
CCP3 - Marketing/Branding	5,000.00			\$5,000.00
CCP3 - Office Furniture	5,000.00			\$5,000.00
CCP3 - Technology	2,500.00			\$2,500.00
CCP3 - Travel	4,200.00			\$4,200.00
CCP3 - Website Development	8,500.00			\$8,500.00
Total 920 CCRESA CCP3 Expenses	170,996.00			\$170,996.00
921 NCCU CCP3 Expenses				\$0.00
CCP3 - NCCU Forgivable Loans	190,378.00			\$190,378.00
CCP3 - NCCU Furniture	5,000.00			\$5,000.00
CCP3 - NCCU Indirect Costs	17,068.00			\$17,068.00
CCP3 - NCCU Mileage Reimbursement	4,000.00			\$4,000.00
CCP3 - NCCU Office Supplies	1,000.00			\$1,000.00
CCP3 - NCCU Staff	177,342.00			\$177,342.00
CCP3 - NCCU Symposiums & Seminars	21,000.00			\$21,000.00

Central Carolina RESA

BUDGET OVERVIEW: CCRESA FY2020-2021 - FY21 P&L CLASSES

July 2020 - June 2021

	CCP3	CCTI	RESA	TOTAL
CCP3 - NCCU Technology	2,500.00			\$2,500.00
Total 921 NCCU CCP3 Expenses	418,288.00			\$418,288.00
Total Expenditures	\$589,284.00	\$388,665.00	\$273,817.00	\$1,251,766.00
NET OPERATING REVENUE	\$50,000.00	\$0.00	\$ -32,317.00	\$17,683.00
NET REVENUE	\$50,000.00	\$0.00	\$ -32,317.00	\$17,683.00